



Registration Number Reconciliation

2023-2024 Season

Centre:

It is an audit requirement that centres be accountable for all registration numbers issued to them each season. Any non-issued numbers must be returned to the LANSW at the completion of the season. Numbers not returned or unaccounted will incur a fee of \$20 per number.

To assist with verifying the reconciliation of numbers, please complete the following and email form with any non-issued numbers to the LANSW Office by **31 March 2024**.

Quantity of registration numbers received from LANSW:

Total registrations (including vouchers/transfers in):

Lost numbers (for which \$10 replacement fee has been/will be paid):

Transfers from the centre:
This is only for transfers if bib number not issued

Non-issued numbers:

Actual numbers enclosed for return:
.....
.....

Numbers retained for Cross Country season (only for those Centres that conduct a Cross Country):
.....

I certify that the above information is a true and accurate record of registrations and numbers for the season.

Centre Registrar Name: Date:

Email:

Telephone: (Home)..... (Mobile)

This form **MUST** be emailed to admin@lansw.com.au at the LANSW Office by 31 March 2024 with final registrations, non-issued numbers and payment.